



# Navigating Research.gov to Prepare an NSF ATE Proposal

Dave Brown, Co-PI Project Vision  
June 24, 2022



# Outline



- Logging into Research.gov
- Organization of Proposal Contents in Research.gov
- Creating a Proposal Cover Page
- Example of Uploading a Required Document
- Entering a Budget and Budget Justification in Research.gov
- Reassigning a Proposal to Another Principal Investigator
- Returning to Work on a Proposal
- Submitting a Complete Proposal
- Q & A



# Retiring FastLane and Migrating to Research.gov



NATIONAL SCIENCE FOUNDATION  
OFFICE OF THE DIRECTOR  
ALEXANDRIA, VA 22314

Important Notice No. 147

September 22, 2020

## IMPORTANT NOTICE TO PRESIDENTS OF UNIVERSITIES AND COLLEGES AND HEADS OF OTHER NATIONAL SCIENCE FOUNDATION GRANTEE ORGANIZATIONS

### **SUBJECT: Research.gov Implementation Update**

The National Science Foundation (NSF) has been at the forefront in the development of Federal agency electronic systems designed to prepare and submit proposals for Federal financial assistance. From the introduction of FastLane in 1994, to the incremental development of Research.gov as its eventual replacement, NSF has led the way with modern, agile systems tailored to meet the needs of the research community.

While NSF's FastLane system has been a resounding success story, it is now an aging, antiquated system that has become increasingly expensive to maintain and even harder to improve. Over the past few years, NSF has partnered with and received valuable input from the research community, resulting in the development of a modern, flexible Research.gov system that reduces administrative burden to meet the current and future needs of researchers, administrators and organizations. As a result, NSF has successfully migrated important research functions from FastLane to Research.gov including the preparation and submission of annual and final project and outcomes reports, most notifications and requests and award payments. NSF is now taking proactive steps to incrementally move the preparation and submission of all proposals from FastLane to Research.gov with a tentative target date for completion by 2022.

<https://www.nsf.gov/pubs/issuances/in147.pdf>

This work is supported by National Science Foundation Grant No. DUE 1826514.



# Where it all begins...*and* ends.



NSF Research.gov ONLINE GRANTS MANAGEMENT FOR THE NSF COMMUNITY

Sign In Register | Home | Contact | Help | About

+ Show all notifications (3 notifications)

## Research.gov Demo Site Now Available!

FAQs & Video Tutorials

Explore initiating and developing Research.gov proposals before you prepare them in the actual Research.gov Proposal Submission System.

**Prepare & Submit Proposals**  
Prepare, submit and check status of proposals

**Proposal/ Panel Review**  
Review proposals, participate in panels

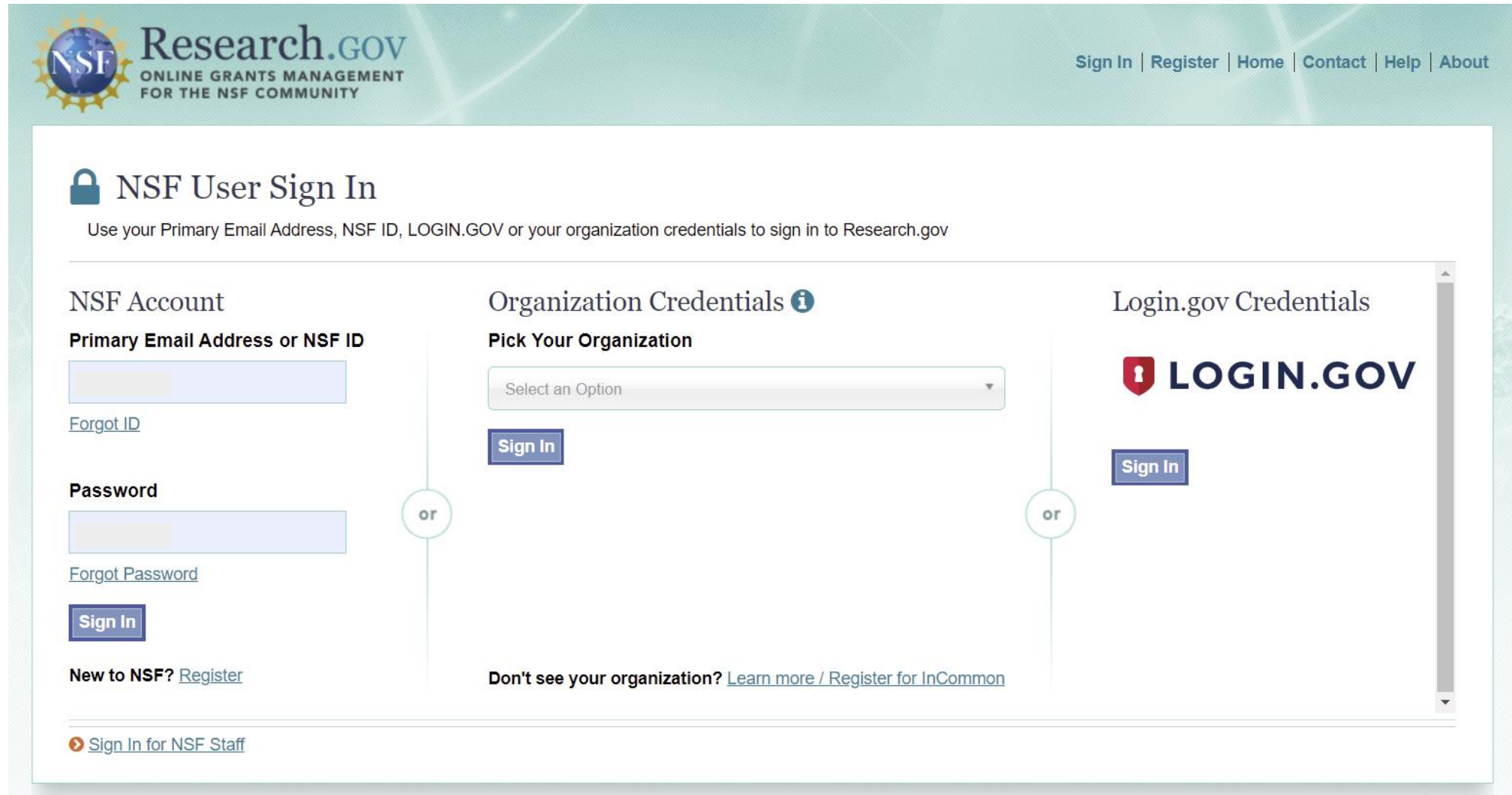
**Awards & Reporting**  
Submit project reports, notifications & requests

**Fellowships & Honorary Awards**  
Nominate colleagues, apply for awards

<https://www.research.gov>



# The Login Page



The screenshot shows the Research.gov login page. At the top left is the NSF logo and the text "Research.gov ONLINE GRANTS MANAGEMENT FOR THE NSF COMMUNITY". At the top right are navigation links: "Sign In | Register | Home | Contact | Help | About". The main heading is "NSF User Sign In" with a lock icon. Below it is the instruction: "Use your Primary Email Address, NSF ID, LOGIN.GOV or your organization credentials to sign in to Research.gov".

The page is divided into three columns by vertical lines and "or" connectors:

- NSF Account:** Includes a text input for "Primary Email Address or NSF ID" with a "Forgot ID" link below it, a text input for "Password" with a "Forgot Password" link below it, and a "Sign In" button at the bottom.
- Organization Credentials:** Features a dropdown menu labeled "Pick Your Organization" with "Select an Option" as the current selection, and a "Sign In" button below it.
- Login.gov Credentials:** Displays the "LOGIN.GOV" logo and a "Sign In" button.

At the bottom of the page, there is a link "Sign In for NSF Staff" on the left and a link "Don't see your organization? Learn more / Register for InCommon" in the center.



# The User Desktop



 **Research.GOV**  
ONLINE GRANTS MANAGEMENT  
FOR THE NSF COMMUNITY

Welcome David Brown | [Sign Out \(Home\)](#) | [My Profile](#) | [Contact](#) | [Help](#) | [About](#)

[My Desktop](#) | [Proposals](#) | [Awards & Reporting](#) | [Manage Financials](#) | [Administration](#)

+ [Show all notifications](#) (2 notifications)

## My Desktop

### Proposals

**Prepare and Submit Proposals**  
(Letters of Intent, Preliminary, Full, Renewal and Postdoctoral Fellowships)

 [Prepare Proposals in FastLane](#)

[Demo Site: Prepare Proposals \(Training\)](#)

[Proposal Status](#)

### Awards & Reporting

[Notifications & Requests](#)

[Project Reports](#)

 [Award Functions](#)

NSF Public Access Repository (NSF-PAR):

[Add Research Products](#)

[Manage Research Products](#)

### Fellowships & Honorary Awards

[Graduate Research Fellowship Program](#)  
(GRFP Officials only)

### Manage Financials

[Program Income Reporting](#)

[Grantee Cash Management Section Contacts](#)

### Administration

 [Look Up NSF ID](#)



# Onward to the Proposal Submission System



Welcome to NSF's Research.gov Proposal Submission System

Research.gov supports preparation of many proposal and submission types. View the [Research.gov Proposal Submission Capabilities](#) for details.

Continue to Proposal System

Research.gov supports preparation of many proposal and submission types. View the [Research.gov Proposal Submission Capabilities](#) for details.

Research.gov

ONLINE GRANTS MANAGEMENT FOR THE NSF COMMUNITY

My Desktop Administration

Attention: Research.gov supports preparation of many proposal and submission types. View the [Research.gov Proposal Submission Capabilities](#) for details.

## Letters of Intent and Proposals (Preliminary, Full, and Renewal)

What would you like to work on?

### Prepare New

Answer a few questions to set up letters of intent or proposals (including renewals).

Prepare New

What information will need to be provided?

### In Progress

Continue working on a previously prepared letter of intent or proposal that has not yet been submitted to the NSF.

Work with In Progress

### Submitted and Updates

View or download a submitted letter of intent or proposal. Perform a Proposal File Update/Budget Revision on a submitted proposal.

View/Update Submitted

Proposal File Update (PFU) / Budget Revision

Proposal Withdrawal



# Prepare a New Proposal (Initially)



Research.gov ONLINE GRANTS MANAGEMENT FOR THE NSF COMMUNITY

Welcome David Brown | Sign Out (Home) | My Profile | Contact | Help | About

My Desktop | Proposals | Awards & Reporting | Manage Financials | Administration

**Attention:** Research.gov supports preparation of many proposal and submission types. View the Research.gov Proposal Submission Capabilities for details.

## Letters of Intent and Proposals (Preliminary, Full, and Renewal)

What would you like to work on?

### Prepare New

Answer a few questions to set up letters of intent or proposals (including renewals).

**Prepare New** ▼

*i* What information will need to be provided?

### In Progress

Continue working on a previously prepared letter of intent or proposal that has not yet been submitted to the NSF.

**Work with In Progress** ▼

### Submitted and Updates

View or download a submitted letter of intent or proposal. Perform a Proposal File Update/Budget Revision on a submitted proposal.

**View/Update Submitted** ▼

*i* Proposal File Update (PFU) / Budget Revision

*i* Proposal Withdrawal





# Select Full Proposal



The screenshot shows the Research.gov website interface. At the top left is the NSF logo and the text "Research.gov ONLINE GRANTS MANAGEMENT FOR THE NSF COMMUNITY". At the top right, it says "Welcome David Brown | Sign Out (Home) | My Profile | Contact | Help | About". Below this is a navigation bar with five tabs: "My Desktop", "Proposals", "Awards & Reporting", "Manage Financials", and "Administration". A brown "Attention:" banner contains the text: "Research.gov supports preparation of many proposal and submission types. View the Research.gov Proposal Submission Capabilities for details." The main content area is titled "Letters of Intent and Proposals (Preliminary, Full, and Renewal)". Under the heading "What would you like to work on?", there are three panels. The first panel, "Answer a question, submit a letter of intent or proposal", has a dropdown menu with options: "Letter of Intent", "Preliminary Proposal", "Full Proposal" (highlighted with a red box), "Renewal Proposal", and "Accomplishment-Based Renewal". Below the menu is a "Prepare New" button with a dropdown arrow. An information icon and text "What information will need to be provided?" are at the bottom. The second panel, "In Progress", has a description: "Continue working on a previously prepared letter of intent or proposal that has not yet been submitted to the NSF." and a "Work with In Progress" button with a dropdown arrow. The third panel, "Submitted and Updates", has a description: "View or download a submitted letter of intent or proposal. Perform a Proposal File Update/Budget Revision on a submitted proposal." and a "View/Update Submitted" button with a dropdown arrow. Below this are two information icons: "Proposal File Update (PFU) / Budget Revision" and "Proposal Withdrawal".



# Select Funding Opportunity 21-598



## Prepare New Full Proposal

1. Funding Opportunity

2. Where to Apply

3. Proposal Type

4. Proposal Details

Select Funding Opportunity [Find Funding Opportunity Number](#)

**i** Please note the following:

- If your funding opportunity is not displayed, [check whether you have the appropriate roles](#), and if needed, [add a new role](#). Otherwise, check [FastLane](#).
- If this full proposal will be related to a preliminary proposal, the preliminary and full proposals must use the same funding opportunity

Show 10

Filter by number or keyword

Showing 1-10 of 238

« < Prev **1** 2 3 4 5 Next > »

Select	Funding Opportunity Number	Funding Opportunity Title
<input type="radio"/>	NSF 22-1	Proposal & Award Policies & Procedures Guide - PAPPG
<input type="radio"/>	NSF 22-603	Mid-Career Advancement
<input type="radio"/>	NSF 22-601	Research Experiences for Undergraduates
<input type="radio"/>	NSF 22-600	Joint DMS/NIGMS Initiative to Support Research at the Interface of the Biological and Mathematical Sciences
<input type="radio"/>	NSF 22-599	EPSCoR Research Infrastructure Improvement Program Track-1
<input type="radio"/>	NSF 22-598	Computer and Information Science and Engineering (CISE) Research Initiation Initiative
<input type="radio"/>	NSF 22-597	Sedimentary Geology and Paleobiology



# The ATE Program is Found via 21-598



## Prepare New Full Proposal

1. Funding Opportunity ✓

2. Where to Apply ✓

3. Proposal Type

4. Proposal Details

Select Funding Opportunity ⓘ Find Funding Opportunity Number

ⓘ Please note the following:

- If your funding opportunity is not displayed, [check whether you have the appropriate roles](#), and if needed, [add a new role](#). Otherwise, check [FastLane](#).
- If this full proposal will be related to a preliminary proposal, the preliminary and full proposals must use the same funding opportunity

Show All ▾ 21-598

Showing 1-1 of 1 | << < Prev 1 Next > >>

Select	Funding Opportunity Number	Funding Opportunity Title
<input checked="" type="radio"/>	NSF 21-598	Advanced Technological Education

Show All ▾

Showing 1-1 of 1 | << < Prev 1 Next > >>

Previous

Next

Select the radio button.



# Can Use a Word Search to Find ATE



## Prepare New Full Proposal

1. Funding Opportunity ✓

2. Where to Apply ✓

3. Proposal Type

4. Proposal Details

Select Funding Opportunity [Find Funding Opportunity Number](#)

**i** Please note the following:

- If your funding opportunity is not displayed, [check whether you have the appropriate roles](#), and if needed, [add a new role](#). Otherwise, check [FastLane](#).
- If this full proposal will be related to a preliminary proposal, the preliminary and full proposals must use the same funding opportunity

Show All

Technological

Showing 1-1 of 1

« < Prev 1 Next > »

Select

Funding Opportunity Number

Funding Opportunity Title



NSF 21-598

Advanced Technological Education

Show All

Showing 1-1 of 1

« < Prev 1 Next > »

Previous

Next



# Confirm the Funding Opportunity Choice



## Prepare New Full Proposal

1. Funding Opportunity ✓

2. Where to Apply ✓

3. Proposal Type

4. Proposal Details

### Confirm Where to Apply

**i** Additional programs, including those that are not identified in the funding opportunity, can be added once the proposal is created.

Your proposal will be directed to the following NSF program. Click 'Next' to continue.

**Funding Opportunity**

NSF 21-598 - Advanced Technological Education

**Directorate/Office**

Direct For Education and Human Resources (EHR)

**Division**

Division Of Undergraduate Education (DUE)

**Program**

Advanced Tech Education Prog

Previous

Next



# Proposal Type is RESEARCH



## Prepare New Full Proposal

1. Funding Opportunity ✓

2. Where to Apply ✓

3. Proposal Type ✓

4. Proposal Details

### Select Proposal Type

What type of proposal will be used? ⓘ Proposal Types

- Research
- Planning PAPPG II.E.1 [↗](#)
- Rapid Response Research (RAPID) PAPPG II.E.2 [↗](#)
- Early-concept Grants for Exploratory Research (EAGER) PAPPG II.E.3 [↗](#)
- Research Advanced by Interdisciplinary Science and Engineering (RAISE) PAPPG II.E.4 [↗](#)
- Grant Opportunities for Academic Liaison with Industry (GOALI) PAPPG II.E.5 [↗](#)
- Ideas Lab PAPPG II.E.6 [↗](#)
- Facilitation Awards for Scientists and Engineers with Disabilities (FASED) PAPPG II.E.7 [↗](#)
- Conference PAPPG II.E.9 [↗](#)
- Equipment PAPPG II.E.10 [↗](#)
- Travel PAPPG II.E.11 [↗](#)
- Center PAPPG II.E.12 [↗](#)
- Research Infrastructure PAPPG II.E.13 [↗](#)
- Postdoctoral Fellowship
- Small Business Innovation Research Program (SBIR)
- Small Business Technology Transfer Program (STTR)

Previous

Next



# Almost Certainly a Single Proposal



## Prepare New Full Proposal

1. Funding Opportunity ✓

2. Where to Apply ✓

3. Proposal Type ✓

4. Proposal Details

### Proposal Details

#### What type of proposal are you submitting?

- Single proposal (with or without [i](#) subawards )
- Separately submitted collaborative proposal [i](#)

#### What is a Collaborative Proposal?

A collaborative proposal is one in which investigators from two or more organizations wish to collaborate on a unified research project.

[i](#) Methods to submit collaborative proposals

#### Proposal Title

0 of 180 characters

Previous

Prepare Proposal



# Almost Certainly a Single Proposal



## Prepare New Full Proposal

1. Funding Opportunity ✓

2. Where to Apply ✓

3. Proposal Type ✓

4. Proposal Details ✓

### Proposal Details

#### What type of proposal are you submitting?

- Single proposal (with or without [i](#) subawards )
- Separately submitted collaborative proposal [i](#)

#### What is a Collaborative Proposal?

A collaborative proposal is one in which investigators from two or more organizations wish to collaborate on a unified research project.

[i](#) Methods to submit collaborative proposals

#### Proposal Title

Temporary Title to Serve as a Placeholder



41 of 180 characters

Previous

Prepare Proposal





# The Proposal Dashboard – The Focal Point



## Proposal - 66266

**Proposal Title:** Temporary Title to Serve as a Placeholder [Edit](#)

**Funding Opportunity:** NSF 21-598 [↗](#) - Advanced Technological Education

**Where to Apply:** Direct For Education and Human Resources (EHR) - Division Of Undergraduate Education (DUE), Advanced Tech Education Prog  
[Manage Where to Apply](#)

**Proposal Type:** Research

**Submission Type:** Full Proposal

**Collaborative Type:** Not Collaborative

\* Due Date: [Select Due Date](#) [↗](#)

**i** Date Type: Deadline Date

**Proposal Actions**

- [Share Proposal with SPO/AOR](#) **i**
- [Manage Personnel and Subaward Organizations](#)
- [Print Proposal](#)
- [Delete Proposal](#)

### Proposal Details

Proposal Sections	Last Updated	Compliance Status <a href="#">[Key]</a>
<b>Required</b>		
Cover Sheet		Form not checked
Project Summary		Document unavailable for check
Project Description		Document unavailable for check
References Cited		Document unavailable for check
Budget(s)		Form not checked
Budget Justification(s)		Document unavailable for check
Facilities, Equipment and Other Resources		Document unavailable for check



# The Proposal Dashboard – The Focal Point



<b>Proposal Details</b>	Facilities, Equipment and Other Resources	Document unavailable for check
<p><b>Proposal Status:</b> Not Shared with SPO/AOR</p> <p><b>Helpful Links</b></p> <p><a href="#">View submitted proposals</a></p> <p><a href="#">Proposal and Award Policies and Procedures Guide (PAPPG)</a></p> <p><a href="#">Proposal Preparation and Submission FAQs</a></p> <p><a href="#">Video: How to Upload a Collaborators and Other Affiliations Document</a></p>	Senior Personnel Documents ⓘ	Document unavailable for check
	Data Management Plan	Document unavailable for check
	Project Data Form	Form not checked
	Postdoctoral Mentoring Plan ⓘ <i>Conditionally required</i>	Document unavailable for check
	<b>Optional</b>	
	Other Personnel Biographical Information ⓘ	Document unavailable for check
	Other Supplementary Documents	Document unavailable for check
	List of Suggested Reviewers (Single Copy Document ⓘ)	Document unavailable for check
	List of Reviewers Not to Include (Single Copy Document ⓘ)	Document unavailable for check
	Deviation Authorization ⓘ (Single Copy Document ⓘ)	Document unavailable for check
Additional Single Copy Documents ⓘ	Document unavailable for check	



# It's Like Déjà Vu All Over Again...



Proposal's Main Areas			
ITEM	FILE LINK	STATUS	COMPLETION DATE
<a href="#">Project Summary</a>			
	Overview Paragraph		
	Intellectual Merit		
	Broader Impacts		
<a href="#">Project Description</a>			
	Rationale		
	Goals		
	Objectives		
	Deliverables		
	Activities		
	Timetable		
	Management Plan		
	Roles and Responsibilities		
	Broader Impacts ( <i>also required in Project Description</i> )		
	Sustainability		
	Evaluation Plan		
	Dissemination Plan		
<a href="#">References Cited</a>			

ITEM	FILE LINK	STATUS	COMPLETION DATE
<a href="#">Biographical Sketches (NSF Fillable PDF)</a>			
<a href="#">Budget &amp; Justification</a>			
	Main Budget		
	Budget from all Subawards		
<a href="#">Current &amp; Pending Support</a>			
<a href="#">Facilities, Equipment and Other Resources</a>			
Project Data Form (NSF Form 1295)	No PAPPG or other online support is provided for this form. It is exclusive to proposals submitted to the Division of Undergraduate Education (DUE).		

Single Copy Documents and Certifications			
ITEM	FILE LINK	STATUS	COMPLETION DATE
<a href="#">List of Suggested Reviewers</a> (if applicable)			
<a href="#">Disclosure of Lobbying Activities</a> (if applicable)			
<a href="#">Collaborators and Other Affiliations (COA Template)</a>			

Special Information and Supplementary Documentation			
ITEM	FILE LINK	STATUS	COMPLETION DATE
<a href="#">Data Management Plan (Specific EHR Guidance)</a>			

This work is supported by National Science Foundation Grant No. DUE 1826514.



# The Cover Sheet



**Proposal Actions**

- Share Proposal with SPO/AOR ⓘ
- Manage Personnel and Subaward Organizations
- Print Proposal
- Delete Proposal

**Proposal Details**

**Proposal Status:**  
Not Shared with SPO/AOR

## Helpful Links

Proposal Sections	Last Updated	Compliance Status [Key]
<b>Required</b>		
Cover Sheet		Form not checked
Project Summary		Document unavailable for check
Project Description		Document unavailable for check
References Cited		Document unavailable for check
Budget(s)		Form not checked
Budget Justification(s)		Document unavailable for check
Facilities, Equipment and Other Resources		Document unavailable for check
Senior Personnel Documents ⓘ		Document unavailable for check
Data Management Plan		Document unavailable for check
Project Data Form		Form not checked



# The Cover Sheet



## Cover Sheet

[Give Feedback >](#)

**\* Required**

[Cover Sheet \(PAPPG\) ↗](#)

### Requested Start Date and Proposal Duration

The requested start date is important to NSF staff; however, requests for specific start dates may not be met. The duration should be consistent with the nature and complexity of the proposed activity.

**Requested Start Date** (mm/dd/yyyy) ⓘ

**\* Proposed Duration**

36 Months

### Prime Organization

**Prime Organization**

**Time Zone** ⓘ

America/Los\_Angeles (GMT-8:00)

**Unique Entity Identifier (UEI)**

**Employer or Taxpayer Identification Number**



# The Cover Sheet



## Cover Sheet

[Give Feedback >](#)



The cover sheet has been successfully saved.



**\* Required**

[Cover Sheet \(PAPPG\) ↗](#)

### Requested Start Date and Proposal Duration

The requested start date is important to NSF staff; however, requests for specific start dates may not be met. The duration should be consistent with the nature and complexity of the proposed activity.

**Requested Start Date** (mm/dd/yyyy) ⓘ

07/01/2023



**\* Proposed Duration**

36

Months

### Prime Organization

**Prime Organization**

**Time Zone** ⓘ

America/Los\_Angeles (GMT-8:00)

**Unique Entity Identifier (UEI)**

**Employer or Taxpayer Identification Number**



# The Cover Sheet



**Proposal Actions**

- Share Proposal with SPO/AOR
- Manage Personnel and Subaward Organizations
- Print Proposal
- Delete Proposal

Proposal Sections	Last Updated	Compliance Status [Key]
<b>Required</b>		
Cover Sheet	06/17/2022 6:42 PM EDT	✔ No issue(s) found
Project Summary		Document unavailable for check
Project Description		Document unavailable for check
References Cited		Document unavailable for check
Budget(s)		Form not checked



# Other Proposal Sections - Senior Personnel Docs



**Proposal Actions**

- Share Proposal with SPO/AOR ⓘ
- Manage Personnel and Subaward Organizations
- Print Proposal
- Delete Proposal

**Proposal Details**

**Proposal Status:**  
Not Shared with SPO/AOR

### Helpful Links

Proposal Sections	Last Updated	Compliance Status <a href="#">[Key]</a>
<b>Required</b>		
Cover Sheet	06/17/2022 6:42 PM EDT	✔ No issue(s) found
Project Summary		Document unavailable for check
Project Description		Document unavailable for check
References Cited		Document unavailable for check
Budget(s)		Form not checked
Budget Justification(s)		Document unavailable for check
Facilities, Equipment and Other Resources		Document unavailable for check
<b>Senior Personnel Documents ⓘ</b>		<b>Document unavailable for check</b>
Data Management Plan		Document unavailable for check
Project Data Form		Form not checked





# Senior Personnel Documents



Proposal - 63959

Manage Personnel and Subaward Organizations

Required ▼

Cover Sheet

Project Summary

Project Description

References Cited

Budget(s)

Budget Justification(s)

Facilities, Equipment and Other Resources

Senior Personnel Documents

## Senior Personnel Documents

Video: How to Manage Senior Personnel Documents

Manage Personnel and Subaward Organizations

Expand all | Collapse all

Personnel Name	Role	Organization												
<span>⊖</span> David R Brown	Principal Investigator													
<table border="1"><thead><tr><th>Documents</th><th>Last Updated</th><th>Compliance Status [Key]</th></tr></thead><tbody><tr><td>Biographical Sketch</td><td></td><td>Document unavailable for check</td></tr><tr><td>Current and Pending Support</td><td></td><td>Document unavailable for check</td></tr><tr><td>Collaborators and Other Affiliations (Single Copy Document )</td><td></td><td>Document unavailable for check</td></tr></tbody></table>			Documents	Last Updated	Compliance Status [Key]	Biographical Sketch		Document unavailable for check	Current and Pending Support		Document unavailable for check	Collaborators and Other Affiliations (Single Copy Document )		Document unavailable for check
Documents	Last Updated	Compliance Status [Key]												
Biographical Sketch		Document unavailable for check												
Current and Pending Support		Document unavailable for check												
Collaborators and Other Affiliations (Single Copy Document )		Document unavailable for check												



# Senior Personnel Documents



My Desktop › Letters of Intent and Proposals › In Progress: Proposals (Full and Renewals) › Proposal - 66266 › Senior Personnel Documents › Biographical Sketch - David R Brown

## Biographical Sketch - David R Brown

**Directs to PAPPG.**

**Biographical Sketch(es) (PAPPG)**

**Step 1: Complete an NSF-approved format file for Biographical Sketch**

- Users must submit Biographical Sketch documents in an NSF-approved format, such as SciENCv. A list of approved formats and policy guidance are available at the [NSF-Approved Formats for Biographical Sketch](#) policy page.
- File cannot exceed three pages
- Collaborators and other affiliations should not be included in the Biographical Sketch, as it is now provided as a Single Copy Document for each individual identified as senior personnel

**Step 2: Upload the completed NSF-approved format file for Biographical Sketch**

- Only one file can be uploaded
- Your file should **not** contain page numbers, as they will be added automatically by the system
- Accepted file types include: PDF
- Maximum file size permitted is 10 MB

**Browse for file to upload**



# Senior Personnel Documents



- Hide Menu
- Proposal - 66266
- Manage Personnel and Subaward Organizations
- Required
- Cover Sheet
- Project Summary
- Project Description
- References Cited
- Budget(s)
- Budget Justification(s)
- Facilities, Equipment and Other Resources
- Senior Personnel Documents
- Data Management Plan
- Project Data Form

My Desktop > Letters of Intent and Proposals > In Progress: Proposals (Full and Renewals) > Proposal - 66266 > Senior Personnel Documents > Biographical Sketch - David R Brown

## Biographical Sketch - David R Brown

✔ Your file has been uploaded successfully.

Biographical Sketch(es) (PAPPG) [↗](#)

### Step 1: Complete an NSF-approved format file for Biographical Sketch

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- Maximum file size permitted is 10 MB

Browse for file to upload

Browse ...

DBrown - NSF Biosketch 2022.pdf Delete



# Senior Personnel Documents



**Proposal Actions**

- Share Proposal with SPO/AOR ⓘ
- Manage Personnel and Subaward Organizations
- Print Proposal
- Delete Proposal

**Proposal Details**

**Proposal Status:**  
Not Shared with SPO/AOR

**Helpful Links**

- View submitted proposals
- Proposal and Award Policies and Procedures Guide (PAPPG)

Proposal Sections	Last Updated	Compliance Status [Key]
<b>Required</b>		
Cover Sheet	06/17/2022 6:42 PM EDT	✔ No issue(s) found
Project Summary		Document unavailable for check
Project Description		Document unavailable for check
References Cited		Document unavailable for check
Budget(s)		Form not checked
Budget Justification(s)		Document unavailable for check
Facilities, Equipment and Other Resources		Document unavailable for check
<b>Senior Personnel Documents ⓘ</b>	06/20/2022 7:08 PM EDT	<b>Document unavailable for check</b> ??
Data Management Plan		Document unavailable for check
Project Data Form		Form not checked
Postdoctoral Mentoring Plan ⓘ <i>Conditionally required</i>		Document unavailable for check



# Senior Personnel Documents



## Senior Personnel Documents

Video: How to Manage Senior Personnel Documents

Expand all | Collapse all

Manage Personnel and Subaward Organizations

Personnel Name	Role	Organization
David R Brown	Principal Investigator	
Documents	Last Updated	Compliance Status [Key]
Biographical Sketch	06/20/2022 7:08 PM EDT	✔ No issue(s) found
Current and Pending Support		Document unavailable for check
Collaborators and Other Affiliations (Single Copy Document ⓘ)		Document unavailable for check



# Entering a Proposal Budget



Budget (Prime Organization)

\$0  
Total Requested Amount

[Video: How to Work on a Proposal Budget](#)

Expand all rows | Collapse all rows

Years in Budget: 1

Add Year

Delete Year

Section	Year 1			Total Funds Requested
	# Personnel	Months	Funds	
<b>A. Senior Personnel [Manage]</b>	1	0.00	\$0	\$0
David R Brown (PI)	Type directly into fields.			\$0
	<input type="text" value="0.00"/>	<input type="text" value="\$ 0"/>		
<b>B. Other Personnel</b>	0		\$0	\$0
Postdoctoral Scholars	<input type="text" value="0"/>	<input type="text" value="0.00"/>	<input type="text" value="\$ 0"/>	\$0
Other Professionals	<input type="text" value="0"/>	<input type="text" value="0.00"/>	<input type="text" value="\$ 0"/>	\$0
Graduate Students	<input type="text" value="0"/>		<input type="text" value="\$ 0"/>	\$0
Undergraduate Students	<input type="text" value="0"/>		<input type="text" value="\$ 0"/>	\$0



# Returning to Continue Proposal Preparation



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ONLINE GRANTS MANAGEMENT  
FOR THE NSF COMMUNITY

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**Proposals**  
**Prepare and Submit Proposals**  
(Letters of Intent, Preliminary, Full, Renewal and Postdoctoral Fellowships)  
Prepare Proposals in FastLane  
Demo Site: Prepare Proposals (Training)  
Proposal Status

**Awards & Reporting**  
Notifications & Requests  
Project Reports  
Award Functions  
NSF Public Access Repository (NSF-PAR):  
Add Research Products  
Manage Research Products

**Fellowships & Honorary Awards**  
Graduate Research Fellowship Program  
(GRFP Officials only)

**Manage Financials**  
Program Income Reporting  
Grantee Cash Management Section Contacts

**Administration**  
Look Up NSF ID



# Returning to Continue Proposal Preparation



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**Attention:** Research.gov supports preparation of many proposal and submission types. View the [Research.gov Proposal Submission Capabilities](#) for details.

## Letters of Intent and Proposals (Preliminary, Full, and Renewal)

What would you like to work on?

**Prepare New**

Answer a few questions to set up letters of intent or proposals (including renewals).

Prepare New ▾

*i* What information will need to be provided?

**In Progress**

Continue working on a previously prepared letter of intent or proposal that has not yet been submitted to the NSF.

Work with In Progress ▾

- Letters of Intent
- Preliminary Proposals
- Proposals (Full and Renewals)

**Submitted and Updates**

View or download a submitted letter of intent or proposal. Perform a Proposal File Update/Budget Revision on a submitted proposal.

View/Update Submitted ▾

*i* Proposal File Update (PFU) / Budget Revision

*i* Proposal Withdrawal





# Returning to Continue Proposal Preparation



## In Progress

Letters of Intent

Preliminary Proposals

**Proposals (Full and Renewals)**

Temporary ID Number	Proposal Title	PI Name	Due Date
63959	Temporary STEM Workforce Development Project	Brown, David R	None Selected
66266	Temporary Title to Serve as a Placeholder	Brown, David R	None Selected



# Managing Personnel – Change the PI



## Proposal - 66266

**Proposal Title:** Temporary Title to Serve as a Placeholder [Edit](#)

**Funding Opportunity:** NSF 21-598 [Edit](#) - Advanced Technological Education

**Where to Apply:** Direct For Education and Human Resources (EHR) - Division Of Undergraduate Education (DUE), Advanced Tech Education Prog  
[Manage Where to Apply](#)

**Proposal Type:** Research

**Submission Type:** Full Proposal

**Collaborative Type:** Not Collaborative

\* Due Date: [Select Due Date](#) [Edit](#)

[Date Type: Deadline Date](#)

Proposal Actions

- [Share Proposal with SPO/AOR](#)
- [Manage Personnel and Subaward Organizations](#)**
- [Print Proposal](#)
- [Delete Proposal](#)

Proposal Sections	Last Updated	Compliance Status <a href="#">[Key]</a>
<b>Required</b>		
Cover Sheet	06/17/2022 6:42 PM EDT	✔ No issue(s) found
Project Summary		Document unavailable for check
Project Description		Document unavailable for check
References Cited		Document unavailable for check
Budget(s)		Form not checked





# Managing Personnel – Change the PI



## Manage Personnel and Subaward Organizations

[Give Feedback >](#)

Prime Organization				
Organization Name	Unique Entity Identifier (UEI)	Principal Investigator	Address	Actions
		David R Brown		Manage Personnel

Subaward Organization(s)				<a href="#">Add Subaward Organization</a>
Organization Name	Unique Entity Identifier (UEI)	Address	Actions	
No Subaward Organizations have been added. Once an organization is added, the personnel for this organization can be specified.				



# Managing Personnel – Change the PI



## Manage Personnel (Prime Organization)

[Senior Personnel Roles](#)

[Video: How to Manage Personnel](#)

Show All

Showing 1-2 of 2

### Senior Personnel

Add co-Principal Investigator

Add Other Senior Personnel

Personnel Name	Role	Organization	Actions
David R Brown	Principal Investigator		Remove from Proposal
John J Krupczak	co-Principal Investigator		Remove from Proposal

Show All

Showing 1-2 of 2



# Managing Personnel – Change the PI



Remove from Proposal

To remove yourself, **David R Brown**, from the proposal, a new Principal Investigator must be assigned.

**\* Assign New Principal Investigator:**

John J Krupczak

By clicking 'Remove and Assign New PI', you will immediately lose access to this proposal. Additionally, all of your personnel documents and budget information will be removed from the proposal, which cannot be undone.

Please note: Any other uploaded proposal documents which may contain references to this Senior Personnel's name, for example, Budget Justification, must be manually updated.

**Remove and Assign New PI** Cancel

Roles **Video: How to Manage Personnel**

Showing 1-2 of 2

Investigator **Add Other Senior Personnel**

**Actions**

nia	Remove from Proposal		
Community Colleges	Remove from Proposal		
John J Krupczak	co-Principal Investigator	Hope College	Remove from Proposal

Show All **Showing 1-2 of 2**



# Submitting the Complete Proposal



## Proposal - 66266

**Proposal Title:** Temporary Title to Serve as a Placeholder [Edit](#)

**Funding Opportunity:** NSF 21-598 [Edit](#) - Advanced Technological Education

**Where to Apply:** Direct For Education and Human Resources (EHR) - Division Of Undergraduate Education (DUE), Advanced Tech Education Prog  
[Manage Where to Apply](#)

**Proposal Type:** Research


**Submission Type:** Full Proposal

**Collaborative Type:** Not Collaborative

\* Due Date: [Select Due Date](#) [Edit](#)

[Date Type: Deadline Date](#)

Deep breath!



**Proposal Actions**

- [Share Proposal with SPO/AOR](#) [Info](#)
- [Manage Personnel and Subaward Organizations](#)
- [Print Proposal](#)
- [Delete Proposal](#)

Proposal Sections	Last Updated	Compliance Status <a href="#">[Key]</a>
<b>Required</b>		
Cover Sheet	06/17/2022 6:42 PM EDT	<a href="#">No issue(s) found</a>
Project Summary		Document unavailable for check
Project Description		Document unavailable for check
References Cited		Document unavailable for check
Budget(s)		Form not checked



# Q&A



<https://www.thebluediamondgallery.com/wooden-tile/q/questions.html>

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